

Sussex County Hockey Umpires Association

Minutes of the AGM held on Thursday 19th June 2014.

Lewes Hockey Club

The Chairman opened the meeting at 1930hrs.

Present.

Mark Lester, Andy Brookes, Paul Shackman, Mark Cranley, Peter Savage, Ian Anguige, George Deaves, Gordon Young, John Murphy, Sam Aaron, John Moss, Trevor Burchell, David Colbourne, Glyn Crees, Will Miles, Ann Quittenton.

1: Apologies for absence.

Richard Atkinson, Carol Pederson, Roger Dear, Alan Grey, Alan Brundle, Chris Sinden, Dusty Miller, Jonathan Gillespie, Nicki Becvar, Mark Lester, Nigel Budden, Jamie Bowley, Tim Holt, Helen Woodcock-Downey, Jill Brotherton, Peter Behrens, Dave Thomson, John Colban, Max Coles, Kim Morris, Frances Block, Nigel Cannon, Sue Crake, Dave Shields, John Colban.

2: Minutes of the previous AGM 20th June 2013.

Proposal that the minutes are accepted as a true record of the minutes last year's AGM.

Proposed: Mark Lester Seconded: John Moss.

3: Matters arising.

No matters arising.

4: Chairman's report.

The Chairman's report was circulated to all members prior to the meeting.

One addition to the report was that **PS** neglected to mention that Jamie Bowley had also been promoted to South Grade 1.

The meeting was notified that there was a proposal to a change to the constitution.

The proposal is to remove the terms 'Voting' and 'Non-Voting' and replace with the term 'Full Member' and 'Associate Member'. The terms of reference remain the same.

Proposed; Mark Cranley. Seconded; John Murphy.

A second proposal is for U18 members now to referred to as U18 members not as Non-Voting members, and therefore will be afforded Voting rights.

Proposed; John Murphy. Seconded; John Moss..

5: Secretary's report.

Nothing to report.

6: Treasurer's report and adoption of accounts.

2013/14

As you are probably aware, I took over from Alan Ross in December 2013 and would like to thank Alan for all that he did. We have completed the change of bank from Barclays to HSBC, which has enabled us to make all payments by BACS rather than by cheque. I would also like to thank Richard Atkinson for funding certain items personally whilst this change was being carried out in late 2013.

Smart & Co. have audited the accounts as in past years.

I will now explain the figures in the accounts in more detail.

Membership

An analysis of our membership is as follows:

President	1	paying £15
Vice Presidents	19	paying £0
Voting members	70	paying £15
Non-voting members	96	paying £ 7
Young umpire non-voting members	77	paying £ 0
Total	263	

Income

Subscriptions are up substantially due to chasing individuals and clubs by email. Brighton, East Grinstead and Crawley pay for their non-voting members. This figure includes some subscriptions for 2012/13 as well.

Club fees are also substantially higher. There were 796 appointments charged compared to 684 in the previous year. We upgraded the website to implement a club charging system which has made the invoicing and chasing of clubs more efficient and has ensured that all appointments are charged to clubs, whereas the manual system used previously was not foolproof and failed to charge around 40 fixtures in 2012/13. The enhancement has paid for itself in the first season. The better weather this season compared to last season and Tim's ability to appoint to all Sussex Division one men's games have also contributed to the increased income from clubs.

The club charge per appointment is £21 of which £18.82 covers umpiring costs with the balance of £2.18 contributing to the running costs of the Association.

Level 1 shows a surplus on Level 1 courses of £1,407. This is made up as follows and is a one off income predominantly relating to prior years.

Income from courses prior to 2012	560
Surplus on East Grinstead course Oct 2013	97

There will be no income from this source in future years, although Level 1 course tutors within Sussex are currently donating the fee they receive from England Hockey to the Association, which amounts to £100/£150 per course.

Kit

Due to the fact that the Association decided to provide one of the new shirts free to members, there has been a net cost to the Association of £685 this year. There are also a number of jackets/shirts, which have been paid for by umpires not yet received from the supplier so a small cost will be shown next year where the income is in this year.

Expenditure

Council Members expenses are higher than last year, which reflects additional expenses, particularly in relation to the new shirts and other items of kit where numerous trips were needed to the supplier and, although most items were distributed by hand, a number of items had to be posted.

Umpires', Assessors' and Coaches' Claims are higher than the previous year, in line with more appointments being made. The average cost per appointment for this year is £18.82 compared with £16.93 in 2012/13 and £19.53 in 2011/12.

Insurance is consistent with last year and John Wilkinson of Norfolk HUA is now administering the scheme. He has advised that premiums are likely to rise in future years as the insurer is looking to base the premiums on income rather than number of members.

Donations related to £50 paid to the British Heart Foundation in memory of Grant Skinner, who passed away this year.

Website costs have increased this year as we had enhancements carried out in the summer of 2013 and further works done since the end of the season. The main works relate to:

A club charges system for billing clubs and chasing outstanding invoices,

Upgrading the look of the public site, club areas and personal areas,

Introducing a personal area for mobile devices, which does not require the entry of a password (as this is included in the web address only known to you),

A direct link from Fixtures Live which will automatically update our website when a time or venue on Fixtures Live is changed (an email will be sent to the appointments secretary for all changes. The men's' South League fixtures will still have to be dealt with manually as they do not use Fixtures Live).

Rule Books are a cost that we incur every 2 years and we provide all members with a new rule book when published. With 263 members and a cost per book of over £5 the cost every two years is in the region of £1,400/£1,500, which is taken into account in my proposals for next season. There is also a potential cost for distribution of these books. I am looking to source these more cheaply if possible.

Bursary Fund

Member donations of £536 have been received and the major expense is the purchase of 10 radios, at a cost of ££960, for use next season by umpires looking to progress to the South and their colleagues. Additionally SCHUA are purchasing radios for all their umpires for next season and Surrey and Hampshire are also purchasing a number of radios.

Balance Sheet

There is not a lot to say on the Balance Sheet apart from to highlight that all clubs have paid for all umpiring appointments during the season with none outstanding.

There is £11,959 in the bank account at 31 May 2014.

Subscriptions of £738 have been received in advance from Voting members.

£281 is due from members relating to overpayments of expenses in the latter part of the season due to a system error and a few residual items of kit. These will be deducted from expenses claimed next season.

Amounts due by the Association at 31 May are £1,575, which have now been paid and related to the radios mentioned above, the audit fees charged and one invoice from Tex Solutions.

Retained reserves remain healthy at £3,345 in the Bursary Fund and £6,581 in the General Fund.

Proposals for 2014/15

Taking account of the notes above and expected future income and expenditure, I would like to propose the following.

Club charge per appointment - increase from £21 to £22 (£19 of this is budgeted to cover umpiring costs with £3 contributing to the running costs of the Association)

Subscription rates to increase as follows:

Voting members from £15 to £20

Non-voting members from £7 to £10

There have been no increases to subscriptions for at least the last 5 years.

I would also like to propose that the rule books are distributed via club umpire contacts where possible and the Association provide rule books to active umpiring members only. This should encourage umpires to login to the website to register the games they have umpired.

Ian Anguige – Treasurer - 19 June 2014

John Moss: What is the Club fee going up from? **IA** £21 to £22.

John Moss: How do we compare to other counties? **IA** A lot of other Counties are more expensive.

Mark Lester: Should the radios be recorded as an asset on the balance sheet? **IA** The purchase came out of the Bursary. Discussion re where the radio purchase should sit within the accounts.

David Colbourne: All the South radios have serial numbers. There is a package the NPUA use where if the radio is issued to an individual Umpire they have to accept the delivery and 'sign it off' on the web site.

John Moss: So what is your view on the rule books? **IA** We are budgeting for approx.150.

David Colbourne: If you are putting £7.50 to £10, and every two years the rules books come out, won't that generate the difference? **IA** yes potentially, but what we also have is the young umpires who don't pay

Discussion was then held re rule books.

PS: Proposal that the members adopt club fees at **£22**, Full Members **£20** and Associate Members **£10**.

Thanks from **PS** to **IA** for all his hard work and dedication.

7: To adopt recommendations from the Council for:

- A) Members Subs: Voting £15 to £20 & Non-Voting £7 to £10.
- B) Fees to clubs: £21 to £22.
- C) Remuneration to Umpires:

Proposed; David Colbourne. Seconded; George Deaves. All in favour.

8: Election of Officers and Council Members:

Gordon Young – The constitution requires that the members vote for the President having been nominated by the Committee.

9: Officers:

The following were nominated for the relevant posts, proposed and duly elected

POSITION	2014-2015
President	Richard Atkinson
Chair	Paul Shackman
Secretary	Mark Cranley
Treasurer	Ian Anguige
Chairman of Selectors for Women's Appointments	Richard Atkinson
Chairman of Selectors For Men's Appointments	Tim Holt
Women's Appointments Secretary	Allen Filer
Men's Appointments Secretary	Tim Holt
Chief Coach	TBA
Young Umpire Representative	Alan Grey
Level 1 Coordinator	John Murphy
Welfare Officer	Ian Anguige
Council member	Frances Block
Council member	Will Chetwood
Council member	Glyn Creees

1. President: Richard Atkinson – Proposed: John Moss. Seconded: **MC** - Hon. Sec. Takes meeting for next item.
2. Chair: Paul Shackman – Proposed: **TH**, Seconded: **IA** - unanimous
3. Secretary: Mark Cranley
4. Treasurer: Ian Anguige
5. Chair of Selectors for Men: Tim Holt

6. Chair of Selectors for Women: Richard Atkinson
7. Appointment Secretary Men: Tim Holt
8. Appointment Secretary Women: Allen Filer
9. Young Umpires representative: Alan Grey
10. Level one co-ordinator: John Murphy
11. Welfare officer: Ian Anguige
12. Committee member 1: Frances Block
13. Committee member 2: Will Chetwood
14. Committee member 3: Glyn Creeves

Proposed for all other posts; John Moss. Seconded by, George Deaves. Unanimous.

10: Any Other Business:

No correspondence received prior to the meeting from members.

PS: We do have to approve and re-elect the VPs on annual basis

Nomination that the current VPs are elected en mass

Proposed: **MC**. Seconded: Gordon Young.

All were in favour.

11: Close meeting;

The meeting was formally closed at 2005 hrs.